**Minutes of an annual meeting of Hanworth Parish Council**

**Held on Wednesday 7th May 2025 in**

**Hanworth Memorial Hall following the Annual Village Meeting**

**Present: Gill Wilton (**chairman), Robert Ranger (Vice-Chairman), Stephen Francis, Peter Low, Sally Martin, Dee Holroyd (clerk) Lindsey Bradford.

1. **Apologies for Absence:** Cllr John Toye NNDC.
2. **Election of Chairman and officers:** GW was elected chairman, proposed SF, seconded LB. SF was elected vice-chairman, proposed SM, seconded GW.
3. **Declarations of Interest:** none
4. **Cllrs SP and JT :** were not present.
5. **Minutes of the meeting held on 5th February** were agreed and signed by the chairman proposed LB seconded PL.
6. **Matters arising:** GW asked for the thanks of the Council to be conveyed to Paul Whally who had covered the exposed wire on the edge of the Common.
7. **Revised Planning application PF.24.1364 Owlets, Hanworth Common.**

**Application for extension to Orchard House, Gunton Park, Hanworth Nofolk NR117HJ.** Had been approved following a second referral to the Planning Committee. Help received by the PC from Cllr JT was appreciated.

1. **Application to allow drainage into tanks situated on Hanworth Common, White Post Road.** The PC agreed that they could continue to use the tanks but a legal agreement should be drawn up, at the applicants’ cost, so the PC is protected against any claim, should an accident or flooding occur letter. DH to write to the applicant.
2. **Letter from Ian Witham re independence of small civil parishes:** a letter had been received requesting the views of the PC on the value of small, independent pc`s retaining their independence and whether they felt that amalgamating with a larger council would be useful. DH to write confirming that Hanworth PC valued it independence.
3. **Finance:**

Approval and signing of Audit, cash book and bank reconciliation: the internal audit had been completed. The audit papers were signed by the chairman and the RFO (DH). The cash book was signed by the chairman, RFO and a member of the parish council.

Expenditure since the February meeting had been.

17/02/2025 200.00 D C Holroyd Clerk/office

19/02/2025 15.00 Han Mem Hall Rent

28/02/2025 6.00 Unity

26/03/2025 206.20 D C Holroyd Clerk/office

26/03/2025 145.06 Dene Beedwell Phone box

31/03/2025 6.00 Unity

Renewal and adoption of following policies:

Equality Policy

Transparency Code

Standing Orders

Health and Safety

Risk Assessment

Financial Regulations

These were unchanged. All agreed to their adoption.

1. **Any Other Business:** GW asked that everyone would complete form concerning the Local Government Reorganisation - Parish and Town Council engagement events.

SM raised the question of the sign at the end of Wite Post Road which obscured vision of the A47. GW had reported this to the council and received confirmation that they had inspected it and may take action. This could take up to six weeks.

SM raised the question of inviting a Police Officer to Hanworth. DH to write a request. Proposed SM, seconded PL.

1. Date of next meeting: Wednesday 6th August at 7.00.

The meeting closed at 8.20pm